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25X1

17 February 1987

MEMORANDUM FOR: Deputy Director of Training and Education

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FROM:

SUBJECT:

Request for TDY Assistance -

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1. Your approval is requested for TDY assistance of [redacted] for the period of 2 March 1987 to 28 August 1987.

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3. [redacted] is presently in the process of completing 21 Visual Memory cabinets and 17 glossaries, including user documentation and the generation of reports through Wang Report Writer. These programs are all currently in various stages of development.

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4. We would like to extend the services of [redacted] to complete the various projects that she has begun and to continue to work with the students in the various training courses [redacted]. Under normal circumstances we would be able to absorb a short underlap; however, IMB consists of only three individuals,

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CONFIDENTIALSUBJECT: Request for TDY Assistance -
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25X1 one of which will be on maternity leave from 20 April 1987 to 20 July 1987. The services of [redacted] are also required to assist Chief/IMB with the required data base management of 11 Wang Alliance systems, 3 Wang WPS-25 systems, 2 Wang WPS-20 systems, and 5 Wang/IBM personal computers.

25X1 4. In view of the above, your approval is requested to temporarily assign [redacted] for the period of
25X1 2 March 1987 to 28 August 1987.

[redacted]

APPROVED: *

25X1 [redacted]
Deputy Director of Training and Education
*For the period 2 March 1987 to 29 May 1987

4 MAR 1987
Date

Distribution:

25X1 Orig - Return [redacted]
1 - D/OTE Chrono
1 - C/PB/OTE
1 - OTE Registry (Dummy)
25X1 1 - [redacted]
1 - [redacted]
1 - [redacted]
1 - [redacted]

25X1 DA/OTE/DC/PB [redacted] :1bd (17Feb87)

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